



TRANSACTION REQUEST

Participant Name: _____	STO # _____
Date of Request: _____	Transaction Type: Contribution <input type="checkbox"/> Withdrawal <input type="checkbox"/> <small>(Please check one)</small>
Effective Date: _____	Amount: \$ _____

*Authorized Signature

Title

*Authorized Signature

Title

***NOTE:** Only individuals who are listed on the Certification of Authorized Persons form are allowed to submit a transaction request. Requires the number of authorized signatures necessary to transact activity for the account. Please allow 24 hours for withdrawals. All requests must be faxed or emailed by 2:30pm the day before the transaction effective date. All requests received after the deadline will be processed for the next business day.

Phone Number: (505) 955-1142

Email: NMSTO.LGIP@sto.nm.gov

The original confirmation letter must also be mailed to the State Treasurer's Office at the address below.

New Mexico State Treasurer's Office
The Honorable Laura M. Montoya
Attn: Local Government Investment Pool
PO Box 5135
Santa Fe, NM 87505

New Mexico Local Government Investment Pool (LGIP) deposits are not guaranteed or insured by any bank, the State of New Mexico, the Federal Deposit Insurance Corporation, the Federal Reserve Board, or any other agency. New Mexico LGIP deposits involve certain investment risks. Yield and total return may fluctuate and are not guaranteed.

For LGIP use ONLY

Date Received: _____

Processed by: _____